

**GET
INSPIRED.**

**FIND
SUCCESS.**



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WELCOME TO THE TORONTO SCHOOL OF MANAGEMENT

We are so happy that you've decided to learn more about our school and its programs. TSoM has grown exponentially since opening its doors in 2017 and we are excited to have you along for the journey!

We treat our community like a family, from staff to students. There are people from all walks of life at TSoM, people from different corners of the world — with big visions and grand plans to experience living the Canadian dream and secure a future for themselves, their families, and even their communities. Throughout these years I have watched TSoM develop into an international institution delivering in-demand programs with strong industry partners — and a diverse group of alumni doing things we couldn't be more proud of.

As rapidly as we have grown as an institution, we've also earned the reputation of being a caring, committed community of educators, staff, and students. We take pride in our culture of care. We want to nurture the commitments we make at TSoM, which is to make sure each student is equipped with the tools and support needed to embark on a new chapter of their lives in an evolving world — whether it's a question about your co-op, the best library to go to or how to deal with rentals, no question is too big or small for our staff and faculty.

We deliver results through quality programs such as business, hospitality & tourism, and accounting, to programs in big data, digital marketing, cybersecurity – all of which are taught by our experienced faculty members, who are experts in their fields. The narrative of a continuous pursuit of knowledge is common at TSoM. Ambition is part of the fabric of our community, and while we have the experience to demonstrate how far it can go, we want to make sure you do, too. Welcome to a new chapter of your journey. We're glad you're here..



Ehsan Safdari,

President

TSoM BY THE NUMBERS



Students from
100+
countries



Students
ages

18-35

2,000+
Students



35:1
average
class size



130+
co-op partners



WELCOME TO TORONTO, ONTARIO

Study, live, and thrive in the heart of the world's most diverse city.

Toronto itself is a word that originates from the Indigenous Mohawk word "Tkaronto," meaning "the place in the water where the trees are standing," which is said to refer to the wooden stakes that were used as fishing weirs in the narrows of local river systems by the Haudenosaunee and Huron-Wendat Indigenous communities.



We acknowledge that Toronto is on traditional unceded territory of many nations, including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. TSoM and its community has settled on this land and recognizes the importance of respecting the voices and history of all Indigenous communities.



Fast forward to now, you probably heard about this place by more recent names – T.O., The 6ix, The Big Smoke, or the most multicultural city in the world. TSoM has within its name, one of the greatest reasons to study here: the city itself. The opportunities here are as diverse as the people, with a range of industries to choose from.

We are proud to be nestled right in the heart of a global community within Canada's business and cultural hub. The diversity of the city represents the diversity of TSoM, and it's easy to see why people from all walks of life, ethnicities, and countries settle here.

Toronto: A (Multi)cultural Hub

Toronto is one of Canada's most famous cities, known for its vibrant atmosphere and its ever-welcoming borders to people from all walks of life. The city has paved the way in placing diversity and equity as its top priorities. Toronto has become the symbol of evolution and culture. As it continues to grow and keep up with modernization, the city has never lost touch of its multicultural foundation.



A city embedded with rich cultures.

In Toronto, you'll find people from almost everywhere in the world, home to over 250 ethnicities present in the city. Along with this diverse population is the celebration of their respective cultures—Toronto is known for many cultural, artistic, and progressive festivities such as the Pride Week, the Fête de la Musique or World Music Day, AFROFEST, and so much more.

You'll also encounter local businesses from sectors such as food and retail infused with strong cultural influence from their home countries. That makes Toronto one of the best places to explore your palate, as the city offers a vast range of international delicacies.

It's a top spot for tourist destinations.

The city is a combination of contemporary and classical aesthetics, making it a must-see destination for every person who likes recreation, the arts, sports, among many others. Speaking of sports — Toronto has teams in 7 major leagues, meaning sports fan culture here is unlike anywhere else in the world. In fact, the Raptors 2019 NBA Championship win had one of the largest, most memorable parades in the city with crowds estimated between one and two million people rallying in victory through Toronto's streets.

Some landmarks — like the CN Tower, the Royal Ontario Museum, High Park, Rogers Centre, St. Lawrence Market, to name a few — have occasional, seasonal and year-round events. Almost every corner takes you to a different cultural setting. There's always something new to come back to for the city's growing number of visitors and residents.



Concrete jungle, but some hidden paradise.

Despite it being known as a city, Toronto is full of outdoor activities for go-getters who love basking under the sun. The city offers picturesque views of natural attractions such as the Toronto Islands, the Scarborough Bluffs, High Park, and Rouge Park. Visitors can enjoy a seemingly endless number of open-air activities, be it for family or for active hobbies.

Toronto is the centre of (Canadian) action.

As the province of Ontario's capital, Toronto is the central hub for education and career opportunities not only for Torontonians, but also for aspiring students and professionals across the globe. The city continues to grow as a leader and one of the best places to work and live in. Toronto's Growth Plan (2019) suggests a boost of around 1.72 million jobs in the City of Toronto by 2041.

The Education House

Toronto School of Management is located within The Education House, a 35,000 square foot landmark space complete with international-standard facilities and equipment. Located at a prime spot in Toronto, this century-old building has retained its classic architecture and character without compromising modernity; its location also offers accessibility to various city landmarks and other essential centres.

The facilities include newly renovated classrooms, a state-of-the-art auditorium, modernized computer labs, and recreational spots for students such as student lounges, a café managed by TSoM's own students, and so much more.

A place to study & explore

1. TSoM Education House
2. TTC – College Station
3. Eaton Centre
Nathan Philips Square
4. Rogers Centre
5. CN Tower
6. Billy Bishop Airport
Toronto Pearson Airport
7. Harbourfront
8. Niagara Falls
9. High Park
10. Allen Gardens
11. Toronto Islands
12. Blue Mountains
13. Casa Loma
14. Royal Ontario Museum
15. Art Gallery of Ontario



AWARDS & RECOGNITION

We're an award-winning institution.

There's no doubt that we believe in the quality of our programs, and it turns out that our education and industry communities believe in us too. We're honoured to have been recipients of some industry-leading awards!



TSoM is now a three-time recipient of the Diamond Award for **Best Adult Education** and a two-time recipient of the Diamond Award for **Best Business & Career Training**.



TSoM has been named the **'Best Multi-Sector Co-op Education Enterprise - Eastern Canada'** in the 'Education and Training Awards' by Corporate Vision.



TSoM is finalist in the **'StudyTravel Star Awards Vocational College'** category 2022!



Our Cybersecurity Specialist Co-op and Digital Marketing Programs have been rated among the **top 10 in their fields in Canada** by CourseCompare.



TSoM was awarded **'Best Adult Education'** for the second year in a row, as well as **'Best Business and Career Training'** by Toronto Star readers for 2021!



TSoM has been recognized as a **'Regional Winner'** in the Study Portal Global Student Satisfaction Awards for 2021!



TSoM has been named the **'Most Innovative Management Program School - Eastern Canada'** in the 'Education and Training Awards' by Corporate Vision.



TSoM has been named the **'Best Hospitality and Tourism Post-Secondary Education Institution'** in Ontario in the 'Education and Training Awards' by Corporate Vision.



TSoM is proud to be named **'Diamond Winner'** in the category of Adult Education in Professional Services.

WE PARTNER WITH THE BEST

Industry leaders that create future leaders

We're proud of the partnerships we make at TSoM. Working with exceptional global learning partners has been integral to the success of our school's programs and in extension, our students.

In February 2021, we introduced our new partnership with Niagara College (NC), where we offer select graduate certificates and diploma programs.* Students will receive a Niagara College credential upon graduation.



*Visit www.niagaracollegeutoronto.ca for more information and available programs



Amazon Web Services was born out of a need to meet demands for educated cloud employees. While shipping orders might not be something AWS can fulfil, students in our Diploma in Data Analytics Co-op program can benefit from learning on-demand cloud computing platforms used by companies and governments alike.



The Computing Technology Industry Association (CompTIA)

is a top non-profit trade association that issues professional certifications in the information technology industry. Students in the Diploma in Cybersecurity Specialist Co-op program will build a strong foundation attaining a Security+ Certification.



The Digital Marketing Institute is

the global certification standard in digital marketing education. Students in the Diploma in Digital Marketing Specialist Co-op receive a Digital Marketing Associate certificate, defining skills and qualifications required by today's marketing professionals.



Knowledge Matters is a leading online interactive, game-like business simulation platform that teaches students key business and marketing concepts. Designed for today's digital natives, this component is a key element for students in Diploma in Hospitality and Tourism Management Co-op, Advanced Diploma in Hospitality and Tourism Management Co-op, and the Advanced Diploma in Hospitality and Tourism Management programs.



HOSPITALITY

OPERA Property Management Cloud Services by Oracle Hospitality

brings a new frontier in the world of hospitality. This mobile-enabled, cloud-based platform provides functionality across all areas of hotel management. Acquiring these advantageous skills for today's markets will benefit our students in Diploma in Hospitality and Tourism Management Co-op, Advanced Diploma in Hospitality and Tourism Management Co-op, Advanced Diploma in Hospitality and Tourism Management and the Certificate in Customer Service Excellence Co-op programs.

Perlego **Perlego** is a digital online library focusing on the delivery of academic, professional and non-fiction eBooks. It is a subscription-based service that offers users unlimited access to over 2,000 academic publishers and offers an impressive 600,000+ professional and academic titles across 900+ different topics and subtopics for the duration of subscription.



QuickBooks is a renowned accounting software used by countless organizations and enterprises around the world. Students in our Diploma in Business Administration Co-op, Diploma in Business Management Co-op, and Diploma in Business Management will benefit from mastering the ins-and-outs of payrolls and payment functions.



Tableau is an interactive data visualization software that helps students turn data into insights. Whether you're working for a global enterprise or a start-up, this is one skill that's in-demand, and Tableau gives students in the Diploma in Data Analytics Co-op program experience in critical data storytelling and organization with cutting-edge industry tools.



Trailhead is a platform from Salesforce that helps future managers organize, strategize, and gain new skills

while perfecting existing ones. With its game-like interface, students in the Diploma in Business Administration Co-op, Diploma in Business Management Co-op, Diploma in Digital Business Management Co-op, and Diploma in Business Management programs (www.niagaracollegeutoronto.ca) can benefit from engaging, bite-size content that's accessible any time.

CAREER SERVICES

Take your next big leap.

Everything from helping you with resume-writing to interview etiquette. Our Career Services department helps you navigate the complexities of internship and co-op applications, job hunting and building a new career. We place an emphasis on the development of hard and soft skills to help you reach your goals.

From interview workshops and resume writing to encouraging volunteering in the community, we explain how to do things with an emphasis on the development of hard and soft skills. We ensure students stay connected to their dreams.

Some of our career services resources:

Career Services hosts workshops leading up to TSoM's job fairs that help students get the most out of each opportunity.

CAREER SERVICES WORKSHOPS INCLUDE:

- | | |
|---|---------------------------------------|
| Resume & Cover letter:
Identifying your skills | Job Fair: Pre and Post |
| LinkedIn & Effective networking | Job interviewing & Salary negotiation |
| Confidence building for your job search | Employer presentations and more |

Support through the job application process:
Assessment of the suitability of co-op employment opportunities, co-op work site visits and/or monitoring mediation between you and the employer when necessary

Employer information sessions and career fairs:
Organizing trade shows, career fairs and networking events specific to various program areas

Get your foot in the door with reputable experience through our co-op partners:



Students will be offered paid or unpaid entry-level positions related to their field of studies. The Career Services Department will provide full support to students on booking and preparing for interviews. It is the student's responsibility to perform well during all interviews as well as during the full length of the co-op term. Placements are subject to availability and will vary based on the program, season and job market changes, as well as the student's English level and previous professional and academic experience. Should the co-op placement not be available the student will be required to complete a Capstone Project as an alternative to graduate from the program.

CO-OP EDUCATION

An unbeatable mix of hands-on and theory.

At TSoM, you'll find a world of opportunities and discovery. Whether it's boosting your business or starting your management career, TSoM is an innovative college offering a range of industry-relevant programs, designed to ensure our students meet the demands of today's ever-changing job market.

We know that sitting in a classroom isn't enough, so you get to choose the practical component you want to supplement the theoretical. Whether it's a co-op placement, virtual internship, or capstone project, we're here to help you break into the Canadian job market with the right balance of experiences.

That's why we collaborated with over 130+ employers to provide practical work experience for all our students, ensuring you get the most out of your program. We also fully support and encourage students to reach out to other employers with their own contacts and previous work experience to keep their options open as Canada's job market continues to open up.*

*Self-source co-op positions are assessed on a case-by-case basis to ensure they are relevant to program outcomes and work term criteria specified by TSoM. These positions must be submitted to Career Services for approval before proceeding with their co-op term.



Meet Damini.

As a student in India, Damini always knew that she wanted to build up her skills in marketing and channel her creativity into a career. She initially completed a bachelor's in commerce and then upskilled with a certificate in digital marketing and graphic design. With an eye to her future and a keen sense of how to position herself to stand out amongst her competition, Damini knew she needed to do something daring.

She understood that learning the fundamentals of business communication and how to manage financial resources was important to her long-range goals, which is why TSoM's Diploma in Digital Business Management Co-op rose above the rest in her search for programs that could impart these essential skills. So, she took the plunge.

Since beginning her studies at TSoM, Damini has extended her knowledge of digital business greatly and has successfully landed a full-time job as a social media specialist here at TSoM. Fortunately for Damini, TSoM's flexible timetables allow her to attend classes in the evening in order to free up her days for work.

Starting a position at TSoM has benefited Damini in more ways than one. In addition to getting an invaluable Canadian workplace experience, she is surrounded by a supportive and hard-working team in the Marketing department that motivates her to excel and be the best version of herself possible.



#TSoMTip

"Put 100% effort into everything you do, and what is meant to happen will happen"

Damini Rekhi

India



CAREER FAIR

Toronto School of Management (TSoM) hosts virtual and in-person job fairs and offers virtual internships throughout the year.

By offering both options, employers and students can connect, build their networks, and interact in the manner that is most convenient and beneficial for them.

Students and employers have the chance to meet in-person or if they prefer, they will be able to connect virtually. If desired, students and employers may also attend both days.

As an additional feature, students will be able to create a profile and submit a resume ahead of time for available positions. This hybrid event is open to all current TSoM students, as well as TSoM alumni.

Toronto School of Management's Career Services Department connects employers with diverse students from the fields of Business, Hospitality & Tourism Management, Cybersecurity, Digital Marketing, Sales, Data Analytics, Accounting, and Information Technology (IT), Law programs in real-time to recruit qualified candidates for internships and part/full-time permanent positions to address staffing needs.

Co-op and Internship opportunities are available in-person, virtually or hybrid, this availability would depend on the employer's requirements and students can choose based on their preferences.

Through this event TSoM's Current Students and Alumni

- Gain valuable networking experience interacting with prospective employers while exploring opportunities that may be of interest to you.
- Visit employer booths virtually or in-person on campus to learn more about the company, connect with its representatives and be interviewed, or even hired on the spot.
- Obtain insights into the current job market and learn about ongoing recruitment trends from seasoned employers and recruiters.

Career Services also hosts ongoing Workshops for students to ensure they are all equipped with supporting material for their job applications.



VIRTUAL INTERNSHIPS

Get Canadian work experience with Canadian and international companies. That's what you call a winning combination!

We want to transform the way students learn. Get ahead of the competition with a virtual internship.*

By engaging with companies virtually, students get to work on real projects, expanding their skills and gaining experience for future career endeavors.

Connect with Career Services to make sure you're prepared for your internship based on your program, experience, and future plans.

*Students must reside in Canada during their virtual internships and co-ops or while completing their capstone projects. Hospitality and Tourism students are not eligible for virtual internships or co-ops.



CAPSTONE

Bring a passion project to life. It's another way to do what you love - and do it well.

A capstone project comes in a form of investigative project, a new business plan, an idea for a solution for existing problems. It marries theory and practical application in a way that fits you best.

A capstone project allows you to apply your curriculum in a way that solves a specific problem, or through a project. This is designed in a way to encourage building passion projects around an idea, usually from a field that students would like to pursue professionally.

The capstone project has a key differentiating factor compared to internships: A presentable form of your research and end project is the final step. From designing an app to creating a business plan or even filming an announcement, the presentation has to be effective.

Since this is not intended to be group work, the capstone project gives you autonomy and individual freedom with the way you execute your project, supported by experienced, professional mentors in that respective field that equip you for success.

Meet Davinder "Nikky" Kaur

From India, Nikky was on the hunt for an institute that offered the right blend of practicality and theory in business.

When an agent told her about TSoM, its award-winning faculty, programs, and amazing location in Canada made perfect sense as her next move. When she arrived and saw the diversity in not only the city of Toronto, but the college staff as well, she felt like she belonged immediately.

Nikky has a passion for singing, and started to get curious about the ways she could fuel a project with this passion. The capstone was one of her best experiences - at a time where traditional internships were recalibrating due to the pandemic, a capstone project brought to light her ability to tie in her program, passions, and potential all in one place.

With the help of a faculty mentor to guide her through the project, she started a project that continues to last: TSoM Got Talent. In a beautiful full-circle, Nikky was able to bring students a similar opportunity: to showcase their talents.

From the early stages of SWOT analysis, to sound engineering, budgeting and set management, Nikky was single-handedly able to create and launch the college's first talent show - prizes and all.

Davinder "Nikky" Kaur

India



#TSoMTip

"Do the capstone project. TSoM is a hub of opportunities from start to end. I'm so glad I did the capstone because it gave me hands-on experience."

ACADEMIC PATHWAYS

Learning is a lifelong game. Unlock the next level.

The Academic Pathways department helps you take your careers to greater heights. We are prepared to help you transition to any Canadian university or post-secondary institution that you have your heart set on. We make sure you are supported wherever you want to go.



Did you know?

Benefits of TSoM Academic Pathways

- Transfer your course credits earned with Toronto School of Management (TSoM) towards our partners' programs
- Apply for a Post-Graduation Work Permit (PGWP)* to secure a job in Canada for a maximum of 3 years after graduation
- Gain access to scholarships** specifically awarded by TSoM pathway partners
- Receive pathway advice and application support for TSoM academic pathway partners and other Canadian universities and colleges

*PGWP eligibility does not apply to the pathway to Trebas Institute and Arden University. For more information on PGWP eligibility, please consult the Immigration, Refugees and Citizenship Canada (IRCC) website.

**Conditions apply. For more information, please refer to our Partner's websites.

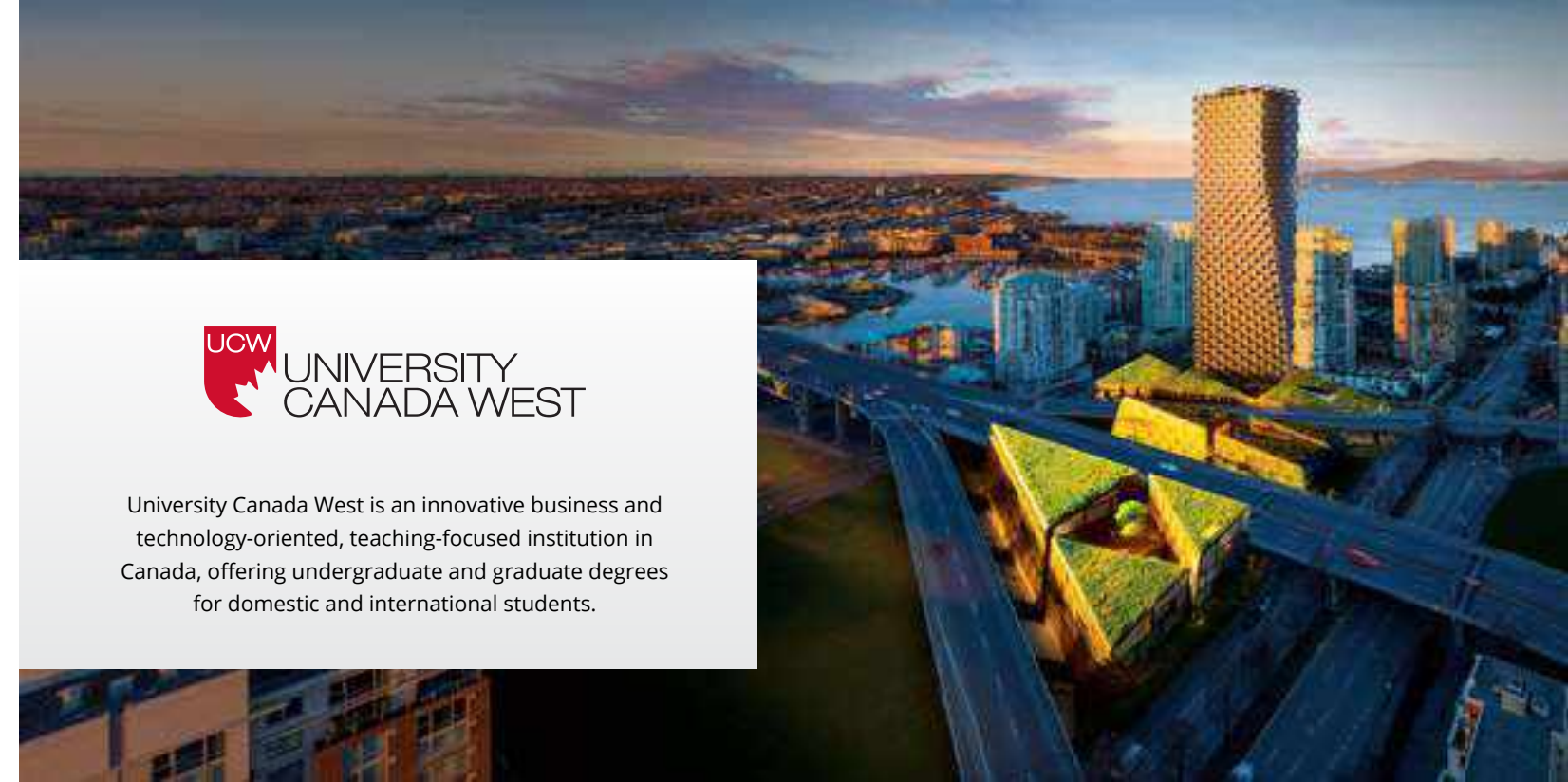
Academic Pathway Partners



Niagara College and Toronto School of Management have partnered to offer Niagara College's most sought-after programs in business, hospitality & tourism, human resources, accounting, computer programming, and sales & marketing in the city of Toronto, Ontario.



Arden University offers a wide range of online bachelor's and master's degrees. Experience university fully online and gain the opportunity to study at the time and place that fits you best.



University Canada West is an innovative business and technology-oriented, teaching-focused institution in Canada, offering undergraduate and graduate degrees for domestic and international students.



Yorkville University offers practitioner-oriented master's, bachelor's and diploma programs leading to professional careers that are personally rewarding and contribute to the betterment of society.



Treas is a creative institution accredited by the Ministère de l'Enseignement supérieur (Québec) that offers innovative programs in the areas of: Audio, Film, Business & Technology, Music/Event/Entertainment Management.

ACADEMIC PATHWAYS



#TSoMTip

"Some of my favourite memories were going to different parks in the area for picnics, a trip to Amazon to witness how distribution lines work, and networking events. Getting involved with events, doing good in school, and networking will open opportunities tremendously."

Melanie Arroyo

Mexico

Meet Melanie.

She's been here since day one. A Mexican who grew up in the USA, Melanie has always wondered about moving to study in Canada and meet those "nice" Canadian neighbours of hers. Curious, she came to the country and enrolled at TSoM, knowing she'd get the best of urban life and nature, given the school's prime location in the city of Toronto.

As one of the first students at TSoM with just a class of five, Melanie graduated from her program recently. A co-op and academic pathway success story since the college's infancy, Melanie started by interning as a marketing coordinator. She is now a full-time Regional Manager for a team of five at a Canadian-based educational agency.

Inspired by the college's growth and her own, her academic pursuits didn't stop at TSoM. She is currently going for the gold with TSoM's Academic Pathway program by acquiring a degree through our partners at Yorkville University.

She calls her experience at TSoM a life-changing one. The knowledge she acquired through her courses, faculty, and staff propelled her to grow to what she is right now. When Melanie thinks about her time at TSoM, it's one that contributed to her life immensely, not only as a professional but also personally, impacted by each person - from the student-run TSoM Café, to her professors.

We're pretty nice, after all!



STUDENT LIFE

Work hard and play hard – we believe in a balanced lifestyle.

That is why we are constantly organizing a wide variety of fun activities, so there is something for everyone to get involved in. From informative seminars and networking sessions to field trips and festivities that celebrate multiculturalism, we make sure that our students have the most opportunities to grow.

Activities are part of the fabric of our community, and upon joining them, you will feel a deep sense of involvement, community, and enrichment. We encourage you to participate!

Meet Xiomara.

Born in Colombia, Xiomara worked as a journalist on radio and TV for 6 years before she came to Canada. With an appetite for building upon her journalism background and a desire to round out her skillset, she discovered that the Diploma in Digital Marketing Specialist Co-op program at TSoM complemented her existing qualifications with the skills she needs to advance her career as a twenty-first century journalist.

Since beginning her studies at TSoM, Xiomara has been impressed by the degree of support she has received from her instructors and the Career Services department. In particular, she highlights the job search and resume writing resources she has been provided, the interview preparation she has received, and the networking opportunities she now has through TSoM partners. Coupled with the scope and relevance of her course curriculums, Xiomara is confident that she is developing the skills to reach her dream job of working for a large news outlet in either Canada or the United States and is determined to realize her goal.

In an effort to apply the techniques she is learning in her classes, Xiomara is currently creating content for social media and other digital platforms while marketing her own abilities as a freelancer.

Relating her experience in Canada so far, she admits that there have been some expected changes and challenges with moving to a new country, but also describes unforgettable experiences she has had with new friends. When Xiomara needs an extra boost of motivation, she recalls these words:

#TSoMTip

“Never give up, even when things are difficult. Every situation is a learning opportunity.”



Xiomara Rojas Martinez

Colombia





STUDENT LIFE IN CANADA

Meet Laura.

Originally from Brazil, Laura came to Toronto School of Management (TSoM) by following her love of travel. Inspired by her aunt, Laura has always loved the idea of travelling and working and wanted to build a career that would support her interests. When choosing the right program abroad, Laura was excited by what TSoM's Advanced Hospitality and Tourism Management co-op program had to offer, as well as was intrigued by the fun activities she saw students participating in through TSoM's Instagram account. While studying at TSoM, Laura enjoyed the college's classes, and its knowledgeable faculty and helpful staff.

She also appreciated learning about other cultures through the students and community here, and valued the opportunity to share her own. "The college provided us with a lot of fun activities," says Laura, "including the opportunity to try food from different countries!"

Now, working as a hostess at a downtown Toronto restaurant and as a valued member of the TSoM marketing team, Laura is excited to continue her studies with a focus on Tourism and Marketing.



Laura Frainer
Brazil



STUDENT SUPPORT AND HOUSING SERVICES

A slice of life at TSoM. We work hard, and play harder.

Student Services department is your key to thriving at TSoM. This department plays a key role in helping you to transition to TSoM, living in the city, and more. We have a wide range of housing options and a dedicated housing team to help you find one that best suits your budget. From student residences to hotels and condo rentals, we ensure that you'll find something for your needs.

From working with Career Services Department on getting you volunteering opportunities, to issuing student letters and ID cards, this is your one-stop shop for anything pertaining to student life.

Plus, we take pride in treating our students and staff like family - so no question is too big or too small. Wondering where to get a quick bite, subscribe to a phone plan, or buy the best furniture? We got you.

Get in touch with Student Services to figure out all your day-to-day needs.



Meet Danielle.

Originally from the Philippines, Danielle studied political science at San Beda University in Manila. During the COVID-19 lockdowns she came to realize that what she wanted was to experience something outside of her comfort zone. After a quick Google search, she discovered that TSoM offered a co-op experience and an opportunity to live abroad that excited her. Now enrolled in the Diploma in Business Management Co-op program, Danielle learned quickly that subjects that seemed challenging at first, could actually be quite enjoyable.

Danielle is grateful for her part-time job in a restaurant, as it has helped her improve her time management and allowed her to connect with people from diverse backgrounds, and for the support she has received from Student Services. Together they have made her transition to life in Toronto very memorable. She aspires to have a career in finance or marketing and is motivated by the desire to make her parents proud. When she encounters challenges, Danielle finds strength and comfort in the adage: "Trust the process," knowing that everything happens for a reason.



Danielle Sulit
Philippines

Start-up your future and become an asset in North American and global markets.

Accelerate your business and entrepreneurship goals. Learn from expert faculty who have forged their own career success and get ready to hit the ground running with any organization.

Choose your programs

- Diploma in Business Management Co-op
- Diploma in Business Administration Co-op
- Diploma in Digital Business Management Co-op
- Diploma in Digital Marketing Specialist Co-op
- Diploma in Business Management
- Certificate in Business Essentials Co-op
- Certificate in General Business Management





Meleq Hoxhaj
Albania

Meet Meleq.

Prior to arriving in Canada, Meleq lived in Albania and worked as an economist drafting customs policies for the Albanian Customs Administration. Having completed a master's degree in economics and a professional master's in banking and finance, he had already established himself in a career with an impressive set of credentials. But he was hungry for more.

Meleq was on the hunt for a school overseas that could offer him a high-quality education to develop a set of skills that worked hand-in-hand with his existing qualifications. When he learned of TSoM's Diploma in Business Administration Co-op program, which offered Canadian workplace experience, he knew he had found his next ambition.

Meleq believes the many modules in the Business Administration program, particularly the work placement and

business decision making modules, will propel him towards his ultimate goal of becoming a CEO for an international consulting company.

What drives him is his desire to better himself and to continually learn new things, and he is thankful to the TSoM community at large for helping him achieve these goals. He credits TSoM staff for supporting him throughout his application process, for holding information sessions, which eased his transition to student life in Toronto, and for their commitment to helping him find a job in his field.

It is clear that Meleq possesses the mindset of a business leader through and through. In his part-time job in Toronto, he prides himself on the level of customer care he provides, and he knows the value of being able to develop his business expertise in such a multicultural city.



Diploma in Business Administration Co-op

Start Dates

January, March, May, July, September, November

Program Schedule

Daytime | Evening

Program Duration



Carolina Boaventura Guimaraes
Brazil

Program Highlights

- Identify and understand the techniques and theories of successful businesses
- Develop cognitive, problem-solving, and communication skills
- Learn the 'Manage the Salesforce Way' to discover strategies and tools to be a great manager
- Strengthen your resume with Canadian work experience
- **Co-op placement in the field of studies**
(Terms & Conditions apply)

Learning Partners



Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- Administrator
- Business Development Coordinator
- Client Success Specialist
- Digital Marketing Assistant
- Information Services Assistant
- IT Project Analyst
- Legal Assistant
- Social Media Coordinator/Content Creator

Modules

- Fundamentals of Business Communications
- Principles of Accounting
- Business Environment
- Managing Financial Resources
- Organizational Behaviour
- Marketing Principles
- Business Decision Making
- Research Project
- Work Placement

Career Opportunities

- Administration Officer
- Financial Assistance Officer
- Office Administrator
- Coordinator
- Customer Service Representative
- Financial Services Representative

Diploma in Business Management Co-op

Non Co-op option also available

Start Dates

January, March, May, July, September, November

Program Schedule

Daytime | Evening

Program Duration



Rita Rios
Guatemala

Program Highlights

- Develop the necessary skills and knowledge to become an effective manager
- Enhance your personal and professional skills
- Hone your cognitive & problem-solving skills
- Work effectively across cultures and in different countries
- Understand how to create effective communication strategies
- Strengthen your resume with Canadian work experience
- **Co-op placement in the field of studies** (Terms & Conditions apply)

Learning Partners



Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- Business Development Coordinator
- Business Intern
- Client Success Specialist
- Digital Marketing Specialist
- HR Intern
- IT Project Analyst
- Legal Assistant
- Marketing Executive
- Store Manager
- Training Manager
- Social Media Coordinator/Content Creator

Modules

- Fundamentals of Business Communications
- Principles of Accounting
- Business Environment
- Managing Financial Resources
- Organizational Behaviour
- Marketing Principles
- Business Decision Making
- Research Project
- Financial Accounting and Reporting
- Personal and Professional Development
- Human Resources Management
- Project Management
- Information Management
- Operations Management in Business
- Business Work Experience
- Business Ethics
- Work Placement

Career Opportunities

- Marketing and Sales Manager
- Project Coordinator
- Manager Human Resources
- Retail Manager
- Business Manager
- Account Manager
- Office Manager
- Management Planning Coordinator

Diploma in Digital Business Management Co-op

Start Dates

January, March, May, July, September, November

Program Schedule

Daytime | Evening

Program Duration



Jonatas Eliabe Ferreira
Brazil

Program Highlights

- Understand the role of technology and digital literacy as a modern day professional
- Leverage cutting edge tools and refine problem-solving skills to navigate today's digital landscape
- Learn the "Manage the Salesforce Way" to discover strategies and tools to be a great manager
- Use computers and other devices in accordance with fundamental cybersecurity practices
- Learn fundamental marketing concepts, terms and ideas
- Understand how to create effective communication strategies

Learning Partners



Perlego

Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- Business management analyst
- Conference facilitator
- Corporate planner
- Direct mail specialist
- Export trade consultant
- Filing systems analyst
- Team training specialist
- Organization and methods officer
- Organization and methods researcher
- Organizational analysis consultant

Modules

- Fundamentals of Business Communication
- Project Management
- Information Management
- Organizational Behaviour
- Managing Financial Resources
- Business Environment
- Research Project
- Operations Management in Business
- Business Ethics
- Business Decision Making
- Introduction to Marketing and Branding
- Introduction to Cybersecurity
- Work Placement

Career Opportunities

- Business management analyst
- Conference facilitator
- Corporate planner
- Direct mail specialist
- Export trade consultant
- Filing systems analyst
- Team training specialist
- Organization and methods officer
- Organization and methods researcher
- Organizational analysis consultant

Diploma in Digital Marketing Specialist Co-op

Start Dates

January, May, September

Program Schedule

Daytime

Program Duration



Alma Delia Escudero Cano
Mexico

Program Highlights

- Develop digital advertising campaigns and understand how to build a brand
- Learn to use tools such as WordPress, HTML and CSS, Google Ads and Google Analytics
- Discover the power of copywriting and learn how to create content for marketing
- Build, optimize and analyze PPC campaigns using Google Ads and Bing Ads
- Strengthen your resume with Canadian work experience
- **Co-op placement in the field of studies** (*Terms & Conditions apply*)

Learning Partners



Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- Communications Officer
- Digital Marketing Specialist
- Social Media Coordinator
- Content Creator/Writer

Modules

- Introduction to Marketing and Branding
- Google SEO
- Website Building & Design for Marketers
- Google Analytics (preparation for Google Analytics Certification)
- Managing Social Media Sponsored Campaigns (preparation for Facebook Blueprint Certification)
- Pay Per Click Marketing with Google Ads (preparation for Google Ads Certification)
- Campaign Management, Regulations and Compliance
- Copywriting
- Work Placement

Career Opportunities

- Administration Officer
- Financial Assistance Officer
- Office Administrator
- Coordinator
- Customer Service Representative
- Financial Services Representative

Certificate in Business Essentials Co-op



Start Dates

January, March, May, July, September, November

Program Schedule

Daytime | Evening

Program Duration



Alexandra Carrillo
Brazil

Program Highlights

- Learn about organizational structures, functions and customer behaviour
- Acquire skills to leverage financial resources and use financial metrics for vital decision-making
- Gain knowledge in sales and marketing for a better understanding of marketing principles
- Enhance your business communication skills
- Learn from highly qualified industry experts
- Strengthen your resume with Canadian work experience
- Start at TSoM with **EAP Level 3** and improve your business communication skills
- **Co-op placement in the field of studies**
(Terms & Conditions apply)

Learning Partner

Perlego

Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- Administrator
- Operations Assistant
- Customer Service Representative
- Office Coordinator
- Sales Associate

Modules

- Fundamentals of Business Communications
- Managing Financial Resources
- Organizational Behavior
- Marketing Principles
- Work Placement

Career Opportunities

- Senior Secretary
- Office Administrator
- Coordinator
- Financial Services Representative
- Client Service Associate
- Property Administrator
- Cash Management Associate
- Junior Executive Assistant

Certificate in General Business Management

Start Dates

July, September, November

Program Schedule

Evening

Program Duration

24 weeks in class

+

10 weeks breaks

Module 1-8

34 weeks Total Program Duration



Program Highlights

- Gain the necessary skills and knowledge to be immediately effective within today's business environment
- Enhance your cognitive, problem-solving and critical thinking skills to communicate and operate effectively as individuals within an organization and as part of a team
- Gain knowledge about Canadian laws, regulations, and how the Canadian legal system impacts company operations from an accounting standpoint
- Learn about fundamental concepts and principles that underpin the marketing process
- Understand financial statements for different types of business, how to comply with legal and regulatory provisions, and the basic principles of group accounts

Learning Partners

qb **intuit quickbooks**

Perlego



Modules

- Fundamentals of Business Communications
- Principles of Accounting
- Organizational Behaviour
- Marketing Principles
- Financial Accounting and Reporting
- Human Resources Management
- Project Management
- Business Ethics

Career Opportunities

- Administration officer
- Administrative services officer
- Financial assistance officer
- Office administrator
- Operating officer
- Coordinator
- Office services
- Sales associate
- Customer service representative
- Financial services representative

SCHOOL OF HOSPITALITY & TOURISM

Learn how to deliver that international five-star experience in an industry that strives for excellence.

Superior service and a passion for people are the universal languages of the hospitality and tourism industry. Get the opportunity to dive into a world-class career with our multiple award-winning programs and faculty that help you land coveted positions in the industry.

Choose your programs

- **Advanced Diploma in Hospitality and Tourism Management Co-op**
- **Diploma in Hospitality and Tourism Management Co-op**
- **Diploma in Fundamentals of Hospitality and Tourism Co-op**
- **Advanced Diploma in Hospitality and Tourism Management**
- **Certificate in Customer Service Excellence Co-op**



SCHOOL OF HOSPITALITY & TOURISM



Jonathan Cedillo
Mexico

Meet Jonathan.

Originally from Mexico, he worked as a teacher and professional dancer but needed to shake things up in his life. Spurred on by his sense of adventure, Jonathan located an agency, which quickly connected him with TSoM. Having always dreamed of incorporating his passion for travelling into his career, he was immediately drawn to the Advanced Diploma in Hospitality and Tourism Management program, as it could open the door to career-long travel opportunities for him.

Jonathan knows that choosing to study at TSoM was the best decision he could have made for his career. He feels the level of multiculturalism in Toronto gives the city a special character, while having the added advantage of preparing him for interactions

with international clients down the road. He also credits the faculty at TSoM for encouraging him and teaching him skills in human resources and management, which he feels are essential for success in his field.

Preparing to apply for jobs is a challenge he is now ready to face, having attended workshops hosted by TSoM's Career Services department on resume writing, cover letter writing and interview tips. With the support of TSoM faculty and staff, Jonathan feels confident in his ability to embark on a new career full of exploration and adventure and is getting closer to embodying the phrase that motivates him: **"I live to travel and I travel to live."**



Diploma in Hospitality and Tourism Management Co-op



Iuliia Dukina
Russia

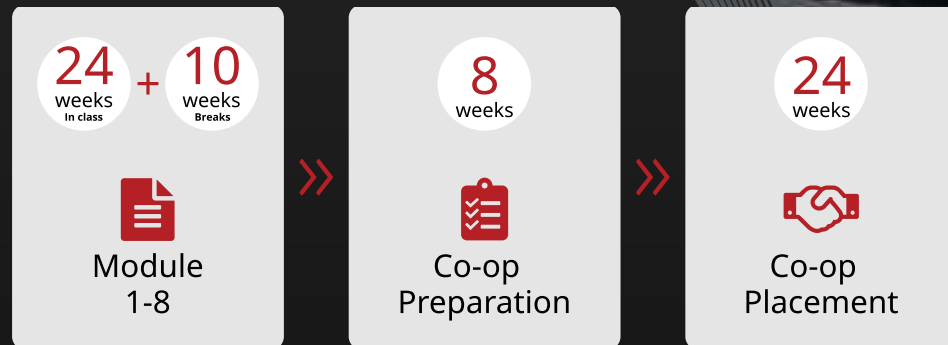
Start Dates

January, March, May, July, September, November

Program Schedule

Daytime | Evening

Program Duration



Program Highlights

- Develop professional hotel competencies to excel in a range of hospitality functions
- Become highly skilled in leadership, communication, and customer service
- Learn from highly qualified industry experts
- Study in downtown Toronto: one of Canada's largest tourism, event and convention hubs
- Strengthen your resume with Canadian work experience
- **Co-op placement in the field of studies** (Terms & Conditions apply)

Learning Partners



Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- Manager
- Front Desk Officer
- Guest Relations Officer
- Marketing Assistant
- Business and Marketing Analyst
- Sales Associate
- Customer Service Representative

Modules

- Hospitality Career Readiness
- Introduction to Hospitality and Tourism
- Front Office Operations
- Food and Beverage Operations
- Food Sanitation, Safety and Health
- Hospitality Accounting
- Customer Service
- Organizational Behavior in Hospitality Industry
- Work Placement

Career Opportunities

- Restaurant Assistant Manager
- Visitor Information Counsellor
- Conference Planner Assistant
- Booking and Reservations Officer
- Sales Assistant
- Travel Guide
- Resort Worker
- Guest Service Agent

Advanced Diploma in Hospitality and Tourism Management Co-op

Non Co-op option also available

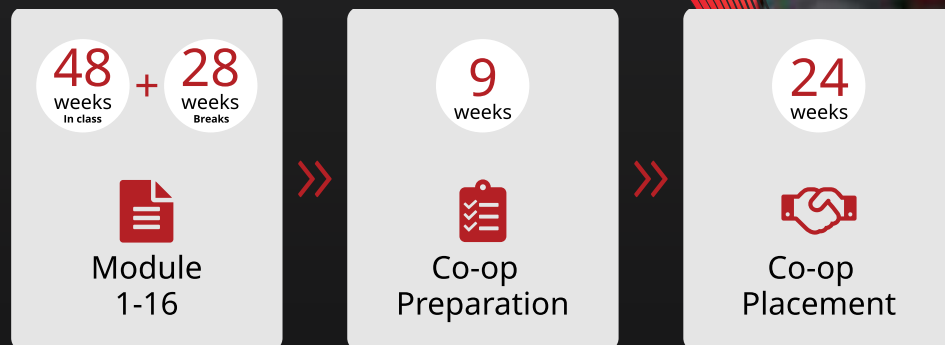
Start Dates

January, March, May, July, September, November

Program Schedule

Daytime | Evening

Program Duration



Jay Park
South Korea

Program Highlights

- Develop professional hospitality management competencies necessary for success in one of the world's fastest-growing industries
- Become highly skilled in important management concepts, such as operational strategies, performance and control systems, marketing strategies, and customer service
- Learn from highly qualified industry experts
- Study in downtown Toronto: one of Canada's largest tourism, event and convention hubs
- Strengthen your resume with Canadian work experience
- **Co-op placement in the field of studies** (Terms & Conditions apply)

Learning Partners



Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- General Manager
- Manager
- Front Desk Manager
- Business and Marketing Analyst
- Guest Relations Manager
- Imaging Specialist
- Captain
- Superintendent

Modules

- Hospitality Career Readiness
- Introduction to Hospitality and Tourism
- Front Office Operations
- Food and Beverage Operations
- Food Sanitation, Safety and Health
- Hospitality Accounting
- Customer Service
- Organizational Behavior in Hospitality Industry
- Facilities and Operations Management
- Food and Beverage Management
- Human Resource Management
- Meetings, Incentives, Conferences and Events
- Marketing in Hospitality and Tourism
- Issues in Hospitality and Tourism Industry
- Resort Management
- Niche and Specialty Tourism
- Work Placement

Career Opportunities

- Front Desk Manager
- Guest Service Manager
- Restaurant Manager
- Food Service Manager
- Travel Manager
- Travel Information Manager
- Visitor Information Manager
- Catering Manager
- Event and Meeting Manager
- Sales Manager
- Corporate Travel Manager

Diploma in Fundamentals of Hospitality and Tourism Co-op



Trang Huyen Bui
Vietnam

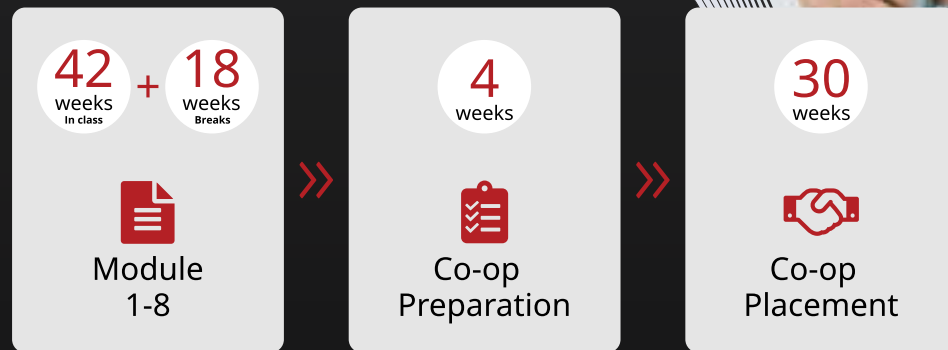
Start Dates

January, March, May, July, September, November

Program Schedule

Evening

Program Duration



Program Highlights

- Gain the knowledge and skills necessary for success in one of the world's fastest-growing industries
- Learn from highly qualified industry experts
- Study in downtown Toronto: one of Canada's largest tourism, event and convention hubs
- Strengthen your resume with Canadian work experience
- Start at TSoM with EAP Level 2 and improve your business communication skills
- **Co-op placement in the field of studies** (*Terms & Conditions apply*)

Program Certificates

- Worker Health and Safety Awareness Certificate
- Workplace Hazardous Materials Information System (WHMIS)
- Food Handlers Certificate
- Smart Serve Certificate
- First Aid Certificate.

Learning Partner

Perlego

Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- Event Coordinator
- Marketing Assistant
- Front Desk Officer
- Guest Relations Officer
- Customer Service Representative
- Food and Beverage Server

Modules

- Introduction to Hospitality and Tourism
- Food and Safety Management
- Academic & Professional Enhancement Skills in Hospitality and Tourism
- Introduction to Customer Service
- Accounting Fundamentals for Hospitality and Tourism
- Introduction to Marketing in Hospitality and Tourism
- Job Search Preparation and Post Placement Study
- Work Placement

Career Opportunities

- Guest Service Agent
- Reservation Clerk
- Travel Information Agent
- Front Desk Agent
- Customer Service Representative
- Social Media Coordinator
- Event Personnel
- Corporate Travel Consultant – Trainee
- Visitors Centre Officer

Certificate in Customer Service Excellence Co-op



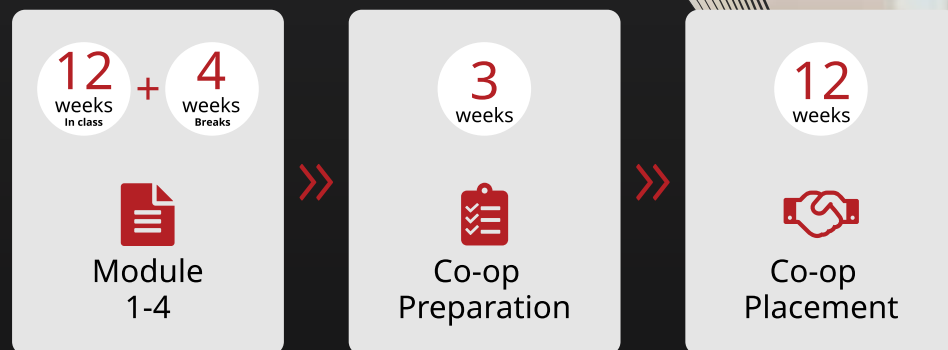
Start Dates

January, March, May, July,
September, November

Program Schedule

Daytime | Evening

Program Duration



31 weeks
Total Program Duration

Yu Yoshiyasu & Prinse Humpal
Japan, India

Program Highlights

- Learn about the different aspects of hospitality management
- Gain excellent communication skills that will allow you to work in any business environment
- Study in downtown Toronto: one of Canada's largest tourism, event and convention hubs
- Strengthen your resume with Canadian work experience
- Start at TSoM with EAP Level 3 and improve your business communication skills

Learning Partners

ORACLE
HOSPITALITY

Perlego

Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- Customer Service Representative
- Front Desk Officer
- Guest Relations Officer
- Food and Beverage Server

Modules

- Hospitality Career Readiness
- Customer Service
- Front Office Operations
- Food and Beverage Operations
- Work Placement

Career Opportunities

- Front Desk Agent
- Concierge
- Sales Representative
- Tour Guide
- Travel Agent
- Visitor Information Counsellor



Choose your programs

- Diploma in Data Analytics
- Diploma in Cybersecurity Specialist Co-op

Excel in a digital, data-driven future and become a coveted professional in any industry with enhanced skills in data analytics and cybersecurity.

Combine comprehensive coursework with cutting-edge technology and skills that are increasing in demand exponentially. Become an asset to any organization with programs that give you the ability to spearhead the complex and ever-evolving world of the digital space.



Caroline Hoffmann
Brazil



#TSoMTip

"Don't be afraid of taking on something unfamiliar. I come from a Political Science background, and I thought that Cybersecurity would be super technical - which is normal. While it is, I discovered that all you truly need is focus and commitment."

Consuelo Aguilar

Mexico

Meet Consuelo.

A global citizen that has taken strides in her career, Consuelo's evolution as a professional is indeed an exceptional one. Wearing many hats in the world of education, Consuelo is no stranger to stellar academics and international studies. With her eyes always set on exploring new horizons, she had her first experience studying abroad in the Netherlands, at the Hague Academy of International Law - a United Nations school. Once she finished up there, she traveled to Spain and pursued her master's degree in International Relations, Security, and Development at Univerisat Autónoma de Barcelona.

A former professor herself, she taught at Tecnológico de Monterrey, a university widely considered the MIT of Mexico, but a private institution like TSoM. With an additional academic background in International Relations with a major in Terrorism and International Security, she taught in the areas of ethics, social responsibility and citizenship.

Gaining sufficient experience in such a career path, Consuelo decided she wanted a change and good quality of life. A quick plane ride away from Mexico City, Canada was a great option - but what really pushed her to Canada was the Cybersecurity program at TSoM.

You might be wondering what compelled such a talented individual who already has an extensive educational background and experience to study again, let alone in the tech sector; Consuelo's story is a testament to the importance of digital adaptation. Her parents are entrepreneurs, and started a family-owned and operated company. As the company started to grow and expand its digital operations, Consuelo and her

family suddenly faced a new threat: a hacker that stole company information and intellectual property and almost bankrupted her company. Thankfully, with the help of lawyers, they were able to reverse the damage done.

That's when Consuelo learned about patents, IP rights, innovation management, tech management, and the legal boundaries of an organization - because it is absolutely related to the information security of any company in any sector. With a sense of duty, she quickly fell in love with everything cybersecurity, from encryption to penetration testing, and uses her newfound knowledge and abilities to protect her family assets.



Diploma in Data Analytics Co-op

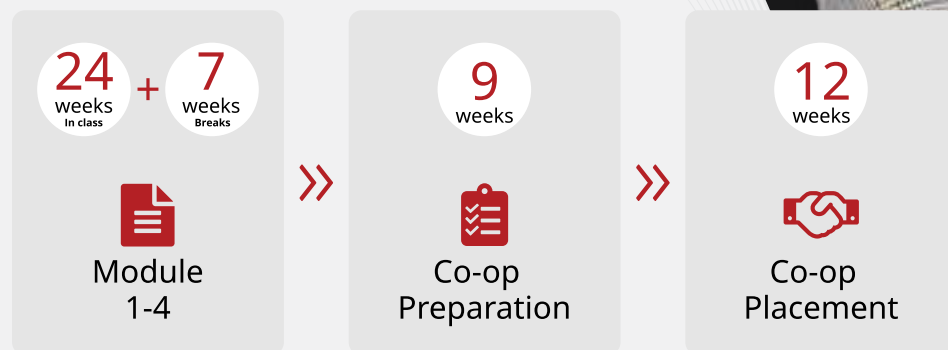
Start Dates

January, May, September

Program Schedule

Daytime

Program Duration



Jiayu Huang
China

Program Highlights

- Learn to collect data through automated and traditional methods of data collection
- Gain the skills to handle and analyze large volumes of data and identify data gaps
- Acquire knowledge to use R, the leading programming language in data science and statistics
- Get hands-on experience in using software such as SQL & SAS for data handling and analysis
- Learn to use specialist data visualization packages and tools such as Tableau, Qlik Sense and D3 to visualize data

Learning Partners



Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- Data Analyst
- Data Mining Analyst
- Business Analyst

Modules

- Data Design
- Data Handling & Decision Making
- Working with data using SAS and SQL
- Data Visualization and Interpretation
- Work Placement

Career Opportunities

- Data Analyst
- Database Analyst
- Data Mining Analyst
- Data Warehouse Analyst

Diploma in Cybersecurity Specialist Co-op



Start Dates
January, May, September

Program Schedule
Daytime

Program Duration



Sajan Sisodiya
India

Program Highlights

- Learn to use tools such as Cryptool, Wireshark, Zenmap, nmap, Burp Suite, Snort, TCPdump, OpenVAS and OSSIM
- Learn Python programming language, SQL, Hyper-V, mobile simulator/emulators to perform cybersecurity lab experiments
- Assess risks to improve security posture of an organization
- Respond to security alerts and fix flaws in computer systems and networks
- Utilize technologies to prevent cyberattacks

Learning Partner



Co-op Experience

The co-op term provides you with an opportunity to integrate academic studies with related employment experience.

The co-op work experience could include positions in the following areas:

- IT Support Desk Specialist
- Network Administrator
- Information Systems Analyst

Modules

- Introduction to Cybersecurity
- Computer Networks
- Communications, Operating Systems and Data Management
- Programming Languages for Cybersecurity
- Concepts and Practical Implication of Encryption
- Information Security in Cyber World
- Penetration Testing
- Hackathon
- Work Placement

Career Opportunities

- Informatics Security Analyst
- Systems Security Analyst
- Security Administrator
- Security Software Developer
- Cryptographer
- Information Security Specialist
- IT Security Analyst
- Cybersecurity Specialist
- Network Security Engineer
- Risk Management Analyst
- Penetration Tester
- Ethical Hacker
- Vulnerability Management Analyst
- Cloud Security Analyst

SCHOOL OF ACCOUNTING & FINANCE



Choose your programs

- Preparatory Course for ACCA Examination
- ACCA Part-Time Courses

**Hit the target, anywhere.
Get accounting skills
accredited on a global scale.**

In today's competitive world, it's normal to want to upgrade your skills, validate the knowledge you have, or support your pursuit of a professional credential. Whether it's catalyzing or complimenting your experience, we have programs that do both.

Greta Deda
Albania

SCHOOL OF ACCOUNTING & FINANCE



#TSoMTip

"ACCA is so important to an international student - it takes away the extra steps where you'd be taking years to start your designation from scratch. TSoM's staff and faculty are really helpful when it comes to navigating the ACCA, so it's ideal to set aside time with them to carve out the path that's right for you."

George Dan Firanescu

Romania

Meet Dan.

A professional with 20 years under his belt, Dan moved all the way to Toronto from Romania in 2012. He was able to secure a job at Siemens - the largest industrial manufacturing company in Europe - and takes care of two business units within it. Out of his 20 years as a professional, he's had a 14 year stint with this multimillion dollar company. So what else, you would think, could he desire more?

The ambitious always set their goals high. Thanks to TSoM's wide variety of academic programs such as the Preparatory Course for ACCA Examination, he was able to complete his accounting accolades,

especially since he already started the ACCA qualification. He decided to dive into the program in 2019, and found that it wasn't a daunting experience since he didn't have to start from scratch. Dan quickly discovered that employees want Canadian experience in the country's job market - and thankfully, the ACCA offers this recognition.

After this, what's next for Dan? He plans to take advantage of TSoM's Academic Pathway to pursue his MBA at University Canada West next.



Preparatory Course for **ACCA** Examination



Giovanni Brown
Jamaica

Start Dates

February, August

Program Schedule

Daytime

Program Duration

77
weeks
in class

+

38
weeks
Breaks



13 Papers

115
weeks
Total Program
Duration

ACCA syllabus

APPLIED KNOWLEDGE

- BT Business and Technology
- MA Management Accounting
- FA Financial Accounting

APPLIED SKILLS

- LW Corporate and Business Law
PM Performance Management
- TX Taxation
- FR Financial Reporting
- AA Audit & Assurance
- FM Financial Management

STRATEGIC PROFESSIONAL - ESSENTIALS

- SBL Strategic Business Leader
- SBR Strategic Business Reporting

STRATEGIC PROFESSIONAL - OPTIONS

- APM Advanced Performance Management
- AAA Advanced Audit & Assurance

Learning Partners

As a Gold Learning Partner, TSoM has met ACCA's high performance standards including the evaluation of our student feedback, tutors, student reviews, facilities, mock exams and more.



Why study the Preparatory Course for ACCA Examination?

MORE QUALITY HOURS

The more time you spend in lectures, the more likely you are to pass your exams – so we ensure that we provide you with quality time learning from your tutors.

HIGHLY EXPERIENCED TUTORS

Our tutors are selected for the depth of their subject knowledge, communication skills, and passion for teaching. Their years of experience mean that they can explain how concepts link to real business scenarios.

FREE ACCA PAPER RE-SIT*

We recognize your commitment to your studies, so we offer a free re-sit program in the unlikely event that you have to repeat the exam.

24/7 ONLINE SUPPORT

Supplement your ACCA lectures with online study resources on the award-winning InterActive Study Platform. You'll be able to practice exam questions and watch HD video recordings.

ROUTE TO A BSC

This program also opens up a study route to a BSc (Hons) in Applied Accounting with Oxford Brookes University. TSoM can recommend pre-selected tutors to help you pursue this.

PATHWAY WITH UCW MBA

Our Preparatory Course for ACCA Examination has a pathway with UCW (University Canada West) MBA program. Conditions apply.

Resources

- ACCA study manuals, class notes, revision kits, and revision cards
- Revision classes
- Exam technique sessions
- Mock exams with extensive feedback

*Terms and Conditions apply: students must attend classes as per TSoM attendance policy AND achieve 50% or more in the mock exam conducted by TSoM.

SCHOOL OF LEGAL STUDIES

Program

- Diploma in Paralegal Studies

Prepare for a dynamic future career in Law with a broad understanding of legal procedures in the pursuit of access to justice.

Explore a wide range of career opportunities and gain exclusive access to networking sessions and regular legal marketplace updates, as well as benefit from our pathway options to accelerate your career goals.

Diploma in Paralegal Studies

Start Dates

May, September

Program Schedule

Daytime | Evening

Program Duration

52
weeks
in class

+

4
weeks
Placement

+

3
weeks
Breaks

 Module 1-26

59
weeks
Total Program
Duration



Program eligible for a low-interest loan application with Windmill Microlending Funding

**Conditions apply.*

Program Highlights

- Obtain a broad understanding of legal procedures in the pursuit of access to justice in Ontario
- Develop the necessary knowledge and skills to be able to advocate for clients in all Federal and Ontario tribunals, Provincial Offences Court, Small Claims Court, Human Rights tribunal
- Broaden the scope of your career by pursuing opportunities as a Prosecutor in Provincial Offences Court, Justice of the Peace, Duty Counsel at the Ontario Landlord and Tenant Board, and become a Decision Maker in all federal and Ontario tribunals
- Gain access to the Toronto legal marketplace through regular exclusive networking events and meet like-minded professionals who will expand your network and give you a leg up on your competition in securing employment after graduation
- Access to 20 + Law Sector Co-Op Partners
- Receive study guidance and Practice Preparation for the Licensing Examination with the Law Society of Ontario

Modules

- Introduction to Law in Canada
- Contract Law
- Canadian Tort Law
- Residential Tenancies Act
- Administrative Law
- Tribunal Practice and Procedure
- Small Claims Court
- Advocacy
- Evidence and the Litigation Process
- Legal Research and Writing
- Legal Computer Applications
- Alternative Dispute Resolution
- Employment Law

- Workplace Safety and Insurance Act
- Legal Accounting
- Legal and Business Communications
- Provincial Offences
- Criminal/Summary Conviction Offences
- Debtor/Creditor Law
- Interviewing Client Techniques
- Ethics and Professional Responsibility
- Practice Management
- Microsoft Word, Excel, and Powerpoint
- Year End Review

Career Opportunities

- Paralegal or law firms
- Administrative tribunals
- Government agencies
- Regulatory bodies
- Legal aid clinics
- Collection agencies
- Courts
- Legal departments (government or commercial)

Advocate for clients in:

- All Federal and Ontario tribunals
- Provincial Offences Court
- Small Claims Court
- Human Rights tribunal

Broaden the scope of your career by pursuing such opportunities as:

- Prosecutor in Provincial Offences Court
- Duty Counsel at the Ontario Landlord and Tenant Board
- Decision Maker in all federal and Ontario tribunals
- Justice of the Peace

Program

- English for Academic Purposes

Introducing



Study English in Canada and improve your language skills in this direct Pathway Program for Intermediate levels!

EnglishPlus+ is an initiative that allows intermediate students to join the English for Academic Purposes (EAP) Program, providing a strong foundation for students and creating a direct pathway into TSoM and Niagara College – Toronto programs.

If you're looking to pursue higher education in Canada, this Languages Canada accredited program is designed to give you the English skills necessary to succeed!



English for Academic Purposes



Start Dates

Monthly

Program Duration

4 weeks minimum
30 lessons per week
40 min per lesson

Program Highlights

- Develop a solid foundation of academic reading, writing, listening and speaking skills
- Develop problem-solving and critical thinking skills
- Communicate effectively and confidently
- Deliver presentations and actively participate in class discussions
- Learn about time management and study skills for success
- Practice academic essay writing structure and research skills
- Improve vocabulary and grammar accuracy

HOW TO APPLY

- Step 1:** Complete the TSoM EAP Online Pre-Arrival Test
- Step 2:** Receive your customized study plan based on your test results
- Step 3:** Send your application form along with a copy of your passport
- Step 4:** Pay your deposit
- Step 5:** Receive the Letter of Acceptance from TSoM
- Step 6:** Start your program

TSoM's School of English introduces EnglishPlus+



Students with intermediate English levels (IELTS 3.5 and up) can now start their academic journey with EnglishPlus+, a comprehensive English for Academic Purposes (EAP) Program.



Direct pathway into TSoM and Niagara College - Toronto (NCT) programs.



This Languages Canada (LC) accredited program is taught by experienced LC certified teachers.



Competitive fees and diversity scholarships

LEVEL PROGRESSION

Level	EAP 1		EAP 2		EAP 3		EAP 4		EAP 5		EAP 6	
Modules	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	6A	6B
Duration¹ Weeks	4	4	4	4	4	4	4	4	4	4	4	4
IELTS²	Entry Score 3.5	Exit Score 4	Entry Score 4	Exit Score 4.5	Entry Score 4.5	Exit Score 5	Entry Score 5	Exit Score 5.5	Entry Score 5.5	Exit Score 6	Entry Score 6	Exit Score 6.5

¹Total Course duration will vary based on the student's current level and their progress through the modules.

²Estimated equivalency with IELTS Academic levels.

COURSE DURATION

Course duration varies based on your starting English Level and each student's unique progress through the levels.

Level	EAP 1		EAP 2		EAP 3		EAP 4		EAP 5		EAP 6	
Modules	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	6A	6B
TSoM Fundamental	16 weeks	12 weeks	8 weeks	4 weeks	✓	✓	✓	✓	✓	✓	✓	✓
TSoM Certificate	24 weeks	20 weeks	16 weeks	12 weeks	8 weeks	4 weeks	✓	✓	✓	✓	✓	✓
TSoM Diploma*	32 weeks	28 weeks	24 weeks	20 weeks	16 weeks	12 weeks	8 weeks	4 weeks	✓	✓	✓	✓
NCT Undergraduate Diploma	40 weeks	36 weeks	32 weeks	28 weeks	24 weeks	20 weeks	16 weeks	12 weeks	8 weeks	4 weeks	✓	✓
NCT Graduate Certificate	48 weeks	44 weeks	40 weeks	36 weeks	32 weeks	28 weeks	24 weeks	20 weeks	16 weeks	12 weeks	8 weeks	4 weeks



Successful completion of EAP Level 2 meets TSoM's English proficiency requirement for Fundamental program
Successful completion of EAP Level 3 meets TSoM's English proficiency requirement for Certificate programs
Successful completion of EAP Level 4 meets TSoM's English proficiency requirement for Diploma programs
Successful completion of EAP Level 5 meets NCT's English proficiency requirement for Undergraduate Diploma programs
Successful completion of EAP Level 6 meets NCT's English proficiency requirement for Graduate Certificate programs

*With exception of Diploma in Paralegal Studies for which successful completion of EAP Level 5 meets TSoM's English proficiency requirements.

APPLY TO TSoM

Let's get started

Step 1:



Contact a Student Advisor

Step 2:



Our Advisor will answer all your questions

Step 3:



Discuss the detailed program information and job opportunities in your field of interest

Step 4:



Enroll with TSoM and start your program



ALL ABOUT STUDY PERMIT

For studies lasting longer than 6 months, you may apply for a Study Permit. You can work off campus (up to 20 hours) and full-time (40 hours per week) during scheduled academic breaks without a Work Permit as long as you meet all of these requirements:

- You're a full-time student at a designated learning institution (DLI)
- You're enrolled in an academic, vocational, or professional training program or your study program is at least 6 months long and leads to a degree, diploma, or certificate
- Your Study Permit says you can work off campus
- You've already started studying in a program
- You have a Social Insurance Number (SIN)

Be sure to include Toronto School of Management's DLI number when applying for your study permit - 0131394510557

If you have registered for a program that includes a co-op component, we suggest applying for a Co-op Work Permit at the time of filling out your Study Permit application.



Co-op placement in the field of studies

Students will be offered paid or unpaid entry-level positions related to their field of studies. The Career Services Department will provide full support to students on booking and preparing for interviews. It is the student's responsibility to perform well during all interviews as well as during the full length of the co-op term. Placements are subject to availability and will vary based on the program, season and job market changes as well as the student's English level and previous professional and academic experience. Should the co-op placement not be available, the student will be required to complete a Capstone Project as an alternative to graduate from the program. Not applicable for Diploma in Data Analytics Co-op and Diploma in Cybersecurity Specialist Co-op.



Apply through an authorized TSoM agent

If you are in contact with an agency in your country, they can support you through the application process. If you don't have an agent and would like us to recommend one that we trust, please contact us at partners@TorontoSoM.ca

ADMISSION REQUIREMENTS

Have an Ontario Secondary School Diploma or equivalent or be at least 18 years of age and pass the Wonderlic Test

For non-native English speakers:

- Successful completion of TSoM EAP Level as per program requirement
- Have the required IELTS score or equivalent or
- Pass the TSoM English Assessment (Written onsite or online with exam proctor)

Start Dates

Business, Hospitality & Tourism Programs

- January 9, 2023
- March 6, 2023
- May 1, 2023
- July 4, 2023
- September 5, 2023
- November 6, 2023

Cybersecurity, Data Analytics, Digital Marketing Programs

- January 9, 2023
- May 1, 2023
- September 5, 2023

Paralegal Studies

- May 1, 2023
- September 5, 2023

Preparatory Course for ACCA Examination

- February 5, 2023
- August 6, 2023

English for Academic Purposes

- January 9, 2023
- February 6, 2023
- March 6, 2023
- April 3, 2023
- May 1, 2023
- June 5, 2023
- July 4, 2023
- August 8, 2023
- September 5, 2023
- October 2, 2023
- October 30, 2023
- November 27, 2023

Scholarships and Bursaries

Partial scholarships and bursaries are available for all our programs and can be accessed by new students. Both domestic and international students will be considered for a partial tuition waiver.



INSPIRED BY INDUSTRY.
DRIVEN BY STUDENT SUCCESS.

CONTACT US

- ☎ **416-800-2204**
- 🌐 **TorontoSoM.ca**
- ✉ **info@TorontoSoM.ca**
- 📞 **647-417-6721**

📍 22 College Street, Suite 300,
Toronto, ON, M5G 1K2, Canada

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Registered as a private career college under the Private Career Colleges Act, 2005
- ID Number: 141054.

Designated Learning Institution number DLI
#O131394510557

Information given in this brochure is correct at the time of publication and is subject to alteration.

VIEWBOOK



January 2023